



Be nice, work hard, never give up

Greenleas Primary School
Green Lane
Wallasey
Wirral
CH45 8LZ

Tel No: 0151 639 1225 / Fax No: 0151 639 4349
Headteacher: Mrs Sharon Edwards

E-mail: schooloffice@greenleas.wirral.sch.uk

Website: www.greenleasprimaryschool.co.uk

Twitter: [@greenleasps](https://twitter.com/greenleasps)

8th September 2023

Dear Parents and Carers,

Welcome back to a new school year, and for those new to Greenleas an extra special welcome! We hope you settle in quickly and soon feel part of our school family.

It has been wonderful to have the children back. Despite the very warm weather, school has been a calm and happy place with the children rising well to the expectations of a new year group and the learning challenges set. A special well done has to go out to all our new children. This week they have made a superb start to school life and have really settled in well to their new routines and learning. We are incredibly proud of them all!

The start of a new school year enables us to set the tone for learning and behaviour in school. It is an important time for teachers and children to establish relationships, classroom routines and to set expectations of behaviour and working well together. Please help us by ensuring children are in school by 8:55am in preparation for registration and lessons starting by 9am. Thank you for sending your children to school looking so smart in their school uniform and ready to learn, it is much appreciated. Please continue to help us by supporting our uniform policy, however we do understand that things are tough right now. If you need any help with uniform, please get in touch,

This year, PE days are as follows:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Ivy (Y5/6) Poppy (Y3/4)	Lotus (Y5/6) Azalea (Y5/6)	Sunflower (Y1/2) Buttercup (Y1/2)	Rose (Y5/6) Dahlia (Y5/6)	Daffodil (Y1/2) F2- Lavender and Bluebell

From w/c 11.09.2023, children in Years 1-6 are to come to school wearing their PE kits on their PE day.

The expectation is plain, black jogging bottoms, leggings or shorts, a white t-shirt and their school green sweatshirt/ cardigan or a green hoodie. No football kits, no branded sportswear, cropped tops or fashionwear should be worn for PE.

Long hair should be tied back and no jewellery should be worn.

All items **MUST** have your child's name clearly marked on them. Thank you for your support.

Meet the Team

A quick reminder of the wonderful team who will be working with you and your child this year. Class Teachers are usually available to discuss individual children at the end of the school day. You are most welcome to make an appointment to discuss your child's progress or any concerns at any time during the year. Concerns or queries can also be discussed with the Band Leaders- Miss Rowlands for F2, Mrs Higginson for KS1, Miss Webster for Y3/4 and Miss Wood for Y5/6. Mrs Higginson is available for SEND queries and Mrs Edwards for anything else. Please contact the office to make an appointment. The office will be able to support you with any general queries.

Year Group	Class Name	Teacher	Support Staff
F2 Band Leader: Miss Rowlands	Lavender	Miss Rowlands Mrs Morrison	Mrs Hampson Mrs Holmes
	Bluebell	Mrs Clappitt	Miss Dawson Miss Weir Miss Pennington
Year 1/2	Buttercup	Miss Armstrong	Mrs Connor
	Daffodil	Mrs Johnston	Miss Ellett

Band Leader and SENCo: Mrs Higgerson	Sunflower	Mrs Coates	Mrs Wilkinson Mrs McAdam
Year 3/4 Band Leader: Miss Webster	Rose	Mr McNerlin	Mrs Madden Mrs Jones Mrs Starkey
	Dahlia	Miss Fagan-Batty (covering Mrs Hinson MAT leave until December)	
	Poppy	Miss Webster	
Year 5/6 Band Leader: Miss Wood	Ivy	Miss Wood	Mrs Turner Mrs Cecchini Mrs Cattrell Mrs Pickthall
	Lotus	Mr Allen	
	Azalea	Mrs Ward Mrs Hummerston	
Additional Teachers	Miss Griffin		
	Mrs Stewart		
Office Team	School Business Manager	Mrs James	
	Admin Assistants	Mrs Chong Mrs Reed-Clayton	
Caretaker	Mr Taylor		
Wrap Around Care	Mrs Catterall Miss Hesketh Miss Weir		
Lunchtime	Mrs McCrory Mrs Mellor Mrs Atkinson -Atherton Mrs Catterall Miss Hesketh		

Medication in School

Our school policy on the Administration of Medication has been updated in line with current guidance. It will shortly be uploaded to the school website.

However, the key features are as follows:

- ✓ Wherever possible, medication should be given at home, outside of school hours.
- ✓ Where this is not possible, written permission from the parent must be completed, before any medication can be given. (The relevant form for this can be obtained from the school office or on the school website)
- ✓ Medication can be given during the school day if this supports the child's attendance in school, and the child is well enough to be at school.
- ✓ School staff are not trained medical prescribers. Parents must be clear about the dose to be administered if this is an unprescribed medication e.g., Calpol.
- ✓ Medication containing paracetamol – it is essential that parents advise of the time that the last dose was given in order to prevent overdose.
- ✓ Administration of medication in school will be recorded on Medical Tracker and parents will receive an alert to confirm this.
- ✓ Medication must ONLY be brought into school by an adult (not by the child themselves)
- ✓ Asthma inhalers MUST be accompanied by a spacer. Primary aged children are not able to effectively take their inhaler, without the use of a spacer.
- ✓ Prescribed medication MUST be in the original box, showing the chemist's label and the child's name and date of birth.
- ✓ It is the parents' responsibility to ensure that medication is in date – please make a note of when inhalers or epi-pens go out of date, so that you can replace them in good time. Out of date medication CANNOT be given in school.

If you have any concerns about your child's medical condition, please don't hesitate to contact us.

Illness

It can be tricky deciding whether or not to keep your child off school when they are unwell.

The link below takes you to the government guidelines about when children should or shouldn't stay off school.

If you do keep your child at home, it is important that you contact the School Office before 9:15am to let us know that your child won't be in and the reason.

<https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/>

Year 6 transition to Secondary School September 2024 (Current Y6 children)

Today, your child will bring home an Essential Information leaflet from Wirral regarding transfer to secondary school. The deadline for applications is 31st October 2023, and allocation day will be 1st March 2024. This year you can put up to five schools in the order of your preference. It is always advisable to put more than one school in case you are not allocated your first choice. If you have requested that your child be assessed for entry to grammar school you must apply by 31st October 2023 naming grammar schools AND non-selective schools as preferences – use all 5 preferences in order of preference. If your child does not reach the standard, then the grammar preferences will be withdrawn and the non-selective schools named will automatically become your highest preferences. Please apply online at www.wirral.gov.uk/schooladmissions. If you need any help with the process please get in touch before half term.

Foundation Stage Admission September 2024

If you have a child who is due to start school in September 2024 the application process has now begun. If you have any friends or family with children due to start, could you please inform them as well? The deadline for applications is 15th January 2024, and allocation day will be 17th April 2024. Applicants who apply online will be notified via e-mail on allocation day. You can apply online now for your child's Foundation 2 place for September 2024 by clicking on the following link: www.wirral.gov.uk/schooladmissions.

We will be having a New to Foundation Stage 2024 Open Days on Wednesday 1st November 2023 at 9:30-10:30am and Tuesday 7th November 4:00pm-5:00pm. Places will be limited so please contact the school office to confirm attendance and preferred time. Please spread the word to family and friends who may not be part of the Greenleas family yet.

Mobile Phones

- Children in Year 6 can bring mobile phones to school. We believe that this is a sensible safety option for children who may be travelling home unsupervised after school.
 - Children in other years are not allowed to bring mobile phones to school.
 - Mobile phones are not allowed to be used in school. They must be turned off whilst children are on the school premises, this includes the playground.
 - All mobile phones must be handed into the School Office at the start of the day.
- Thank you for supporting our policy.

General Reminders

- Keep personal belongings brought into school to a minimum.
- Wear PE kits on PE days.
- Bring a labelled water bottle daily (no juice please).
- Dogs are not allowed on school premises, even if they are carried.
- Please ensure all clothing is labelled so that misplaced items can be returned to their owner.
- Please check Arbor, ParentPay and the website frequently for important updates. If you haven't set yourself up on the new systems please do so as soon as possible. We wouldn't want you to miss any communication.
- Registration is at 8:55am, children can arrive between 8:45am and 8:55am.
- Street Schools is in operation between 8:30am-9:30am and 2:30pm – 3:30pm. Restricted access in Greenleas Close during these times.

Key Dates for 2023-24

Please check the school website calendar for any updates as dates/events may need to change.

September 2023	
06.09.23	Y1-6 children return
15.09.23	F2 full time
16.09.23	Upton Hall Entrance Exam
18.09.23	11+ Test at Grammar Schools
22.09.23	St Anselm's Entrance Exam
22.09.23	F2 Bring a Teddy to school
29.09.23	Macmillan Coffee Morning for parents
October 2023	
04.10.23	Y5/6 Geography Field Trip
05.10.23	Census Day lunch

w/c 9.10.23	Y5 and Y6 non swimmers 1:45-2:45pm
9.10.23	9:15 am Whole School Harvest assembly
10.10.23	Individual Photographs
11.10.23	F2 Curriculum Evening for parents 5pm
12.10.23	Y1/2 Tennis Tournament
18/19.10.23	Parents' Meetings
19.10.23	Half term for children
20.10.23	SDD 3 school closed for children
21.10.23	11+ results sent to parents
30.10.23	Term Begins for all
November 2023	
01.11.23	Prospective Parents Open Day 9:30 am - hall
1/2 .11.23	Hi Impact KS1 Lego Wedo enrichment
w/c 06.11.23	POOC Assemblies
07.11.23	Prospective Parents Open Day 4pm - hall
10.11.23	F2 Diwali Day
w/c 13.11.23	Anti-Bullying Week
14.11.23	F2 Phonics Workshop for parents 9am
w/c 20.11.23	Y4 Swimming for two weeks 2:15-2:45pm
21.11.23	Whole School Flu Immunisation
	CIN Day
December 2023	
5.12.23	Y5/6 Mosque Visit
08.12.23	FOG Christmas Fair 3:30pm
12.12.23	9:15am F2 Christmas Performance
15.12.23	9:15am KS1 Nativity
TBC	St Nicholas Service
21.12.23	Party Afternoon
22.12.23	Am Cinderella Panto End of Term
January 2024	
08.01.24	Term Begins for all
18.01.24	Spring Census - Lunch
February 2024	
w/c 12.02.24	Y5 Bikeability
16.02.24	Break up for half term
26.02.2	Term Begins for all
March 2024	
w/c 11.03.24	POOC Assemblies
20.03.24/21.03.24	Parents' Meetings
28.3.24	End of Spring Term
April 2024	
15.04.24	Summer Term begins for all
May 2024	
May	Y2 Sats
w/c 13.05.24	Y6 SATs
	Y4 Residential
16.05.24	Summer Census Lunch
	Class Photographs
w/c 20.05.24	Y6 Bikeability
24.05.24	Half Term
June 2024	
03.06.24	Term begins for all
w/c 03.06.24	Y4 times tables check (2 week period)

w/c 10.06.23	Y1 Phonics Screening check
	Y6 Residential
July 2024	
TBC	INDUCTION Day
19.07.24	End of term for children

I would like to thank you in advance for working with us this year to ensure the best for your child. The Greenleas team and I look forward to a happy and successful year of learning, where we celebrate and be proud of all our children.

Warmest wishes to you all.
Sharon Edwards
Headteacher